REGISTRATION PROFORMA

[Unaided Private Professional Educational Institutions (Higher, Technical, Medical & Ayurvedic Education)]

Name of the Institution, its location with telephone nos. & email.	**Since when functioning**	**The details of the original document of its creation by whatever name called (copy to be furnished)**	**The name of the Firm/Trust/Society running the Institution and the names and addresses of the persons who floated it initially**	**Changes in the management, if any, after its creation, with details.**	**Names and addresses with telephone nos. of the persons presently responsible for running the institutions.**	**Names, Address and telephone no. of the present Director./ Principal of the Institution.**	**Details of affiliation**
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Details of the courses offered by the Institution	**Present status of seats allotted in different courses with details of allotting authority and date (seprate details required for seats of Govt. quota, Management quota and NRI quota, if applicable)**	**Status of reservation of seats, if any**	**The year of starting each Course.**	**Duration of each Course**	**Seats filled in each Course in the last 3 years.**	**Information regarding tuition fee fixed for each Course with details of authority**	**Strength of Teaching Staff**	**Strength of Supporting Staff**
							(a)	**(b)**
(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	

Other charges (other than tuition fee) taken from students in each Course	**The Details of initial infrastructure including land and building.**	**Details of improvement, if any, made to infrastructure.**	**Details of available infrastructure.**	**System of the management of Institution (to be explained on separate sheet).**	**Procedure followed for admission of students.**	**The system of the refund of the security money of the students at the time of their leaving the Institution.**	**Owner of the Institution**	**Any other information voluntarily furnished.**
(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)